Conducting a Search on SanfordLearn: Casting a Net in an Ocean of Learning

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Introduction

SanfordLearn has many learning objects available to Sanford Health and our affiliates.

Internally built courses: Developed by our staff for a specific unit, a particular facility, or a certain entity. Some online courses, such as HIPAA Security, are designed to apply to all Sanford Health employees.

Vendor courses: To meet the global needs of the various clients using SanfordLearn, a variety of courses were obtained from vendors based on estimates of licenses that would be needed. Vendors include: eHealthcareIT, Harvard Business Press, NetLearning, JJKeller, HCPro, TypingMaster, and MindLeaders.

Titles, Keywords, Subjects: As courses are prepared to be on SanfordLearn, keywords and subjects are determined. The course descriptors are updated when the courses are added to SanfordLearn. This is to help the users to search for courses on SanfordLearn. By typing in a word that matches a value in a title or in the keywords, users are able to locate courses. Subjects are also useful to drill down to courses.
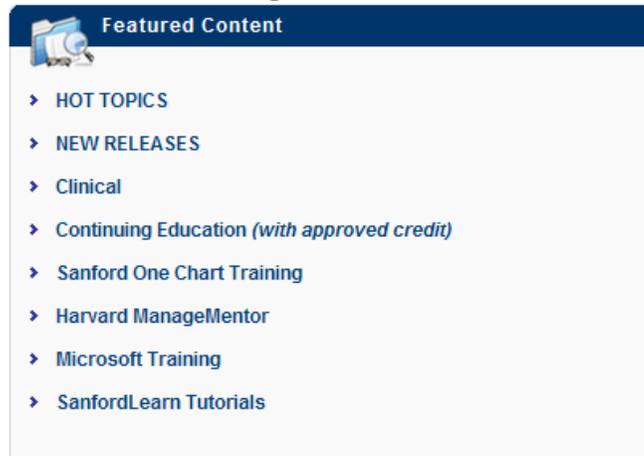
Welcome Page: Search

Check out the TOP RIGHT HAND CORNER to do a quick search :

Tip: Type a general word that may be found in the title or keywords of the course. (Example: Using ethic or ethic* to match up with any titles containing ethics or ethical.)

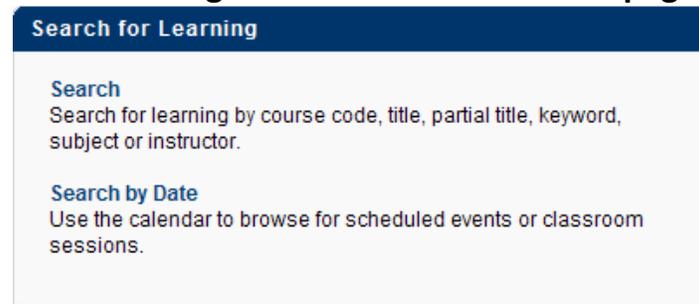Tip: Type a vendor name: eHealthcare, Harvard, NetLearning
Tip: Type the course code if known.

Welcome Page: Featured Content

Click on one of the links to see a list of related titles.

Welcome Page: Branch to other Search pages

Main Search Page: Type of Learning Object

Tip: Uncheck different types of learning objects to narrow your search.

Online Class: any courses or tests that will be accessed online.
Event: live events held in a certain place/time: training class, computer lab, presentation, etc.
Curriculum: a set of learning objects that put together for a particular purpose.
Library: a set of online courses, typically purchased from a vendor, used mainly to limit access.

(Note: SanfordLearn has other types of learning objects that may surface in 2010.)

Main Search Page: Title Search

Tip: If left blank and Search is clicked, then every title for the checked learning object(s) available to the user will be listed.

Tip: If the search results in more than 20 on a list, then the user must navigate to the next page(s) to see all of the items located.

Main Search Page: Subject Drill-down

Tip: Click the expanding arrow to see a list of Subjects.

Tip: Click on the subject name and/or the + to see the other types of subjects available:

Learning Tab: Events Calendar

SanfordLearn

Home	Learning	

View Your Transcript | Events Calendar | Browse for Training

Once the Event Calendar is shown on the screen, there are multiple ways to see events.

SanfordLearn

Search

My Account | Log Out | Help

| Home | Learning | My Team | Reports | My Profile | Content | Admin | ILT | Care | Knowledge | Connections | Integration Suite |

View Your Transcript | Events Calendar | Browse for Training | Interests and Waitlists

Events Calendar

Click on the date to see the full day at a glance. To view all locations you must click on the "Display All Locations" link below. Click on the event name to see the session details. To search for an event, use the Advanced Search.

To view events you've registered for, click the "Display My Events" link.

July, 2012

Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: January 13, 2012

Filters

Location
SANFORD STEVENS CENTER ☒
☐ Completed Sessions

Display Options

☑ All Sessions
☐ Session Contact
☐ Session Instructor

◁ July, 2012 ▷

Day | Week | **Month** | Agenda

⦿ All Events ○ My Events

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6	7
		ci-0422 SMC Medication 8:30 AM CST	zi-1193 Sanford One Ch 8:00 AM CST		ci-1440 POCT Glucose / 8:00 AM CST	si-0077 Patient Safety: l 8:00 AM CST	
		ci-0534 Large Volume l 12:15 PM CST	zi-1326 Clinic Clinical S 9:00 AM CST		zi-1327 Clinic Clinical S 9:00 AM CST	ci-0191 An Unexpected 9:45 AM CST	
		gi-0304 Sanford Health 1:00 PM CST			ni-0023 Simulation - RN 1:30 PM CST	di-0021 The Patient Exp 12:45 PM CST	
		zi-0539 Sanford One Ch 1:00 PM CST				ci-1426 Patient Educatic 1:10 PM CST	
		ci-0522 PCA Pump (Life 2:30 PM CST				ci-1425 Video Sanford ' 2:10 PM CST	
		ci-0523 Epidural Pump 3:30 PM CST				ci-0539 Testing Your Re 2:40 PM CST	
	8	9	10	11	12	13	14
		ci-0183 Information Rev 8:00 AM CST	ci-0806 Phlebotomy Ori 8:00 AM CST	gi-0079 It's a Dilemma: 8:00 AM CST	ni-0018 Elder Friendly C 8:00 AM CST	ci-0533 Watch Your Bac 8:00 AM CST	
		gi-0102 New Employee 9:00 AM CST	zi-1194 Sanford One Ch 8:00 AM CST	ni-0024 Simulation - Int 9:15 AM CST	gi-0080 Weaving Spiritt 9:15 AM CST	ci-1471 Task Trainer-Cl 8:45 AM CST	
		gi-0096 Sanford Health 9:00 AM CST	di-0017 Hi, How Do You 8:00 AM CST	gi-0093 No Shirt, No Sh 12:30 PM CST	ci-0192 Discovering My 9:45 AM CST	ci-0281 Understanding 10:30 AM CST	
			di-0010 Communicating 8:30 AM CST	ni-0020 MRI Video (CLI 1:15 PM CST	ci-0532 Our Practice: Si 10:30 AM CST	ci-1472 Task Trainer-Cl 1:00 PM CST	
			ci-0531 Sticks & Stones 9:05 AM CST	si-0080 Personal Safety 1:45 PM CST	si-0082 Patient Safety: l 12:30 PM CST		
			si-0089 National Patient 10:20 AM CST	si-0079 My Role in Safe 2:45 PM CST	ai-0019 Micromedex 2:45 PM CST		

Tip: Hover over the calendar item to see more details, click to request or drill-down for more information. Note: Orientation-RN classes are limited to a designated group of new RNs.

Learning Tab: Browse for Training

Review of Courses on SanfordLearn

Education leaders are expected to evaluate the content of the courses that have been developed or purchased to determine if they are a good fit for the learning needs of a specific entity, unit, or organization. If a course does not appear to be available to meet the need, then a request should be submitted to sanfordlearn@sanfordhealth.org . In some cases, an existing Sanford Health course may be modified. In other situations, a new course may need to be developed or purchased from a vendor.

Tip: If education leaders select and launch an online course for evaluation purposes, they may not wish to have the evaluation remain on their transcript. In that case, they should contact the local education coordinator or the Learning Technology team (sanfordlearn@sanfordhealth.org) to remove the training from the transcript. Also, our 'pilot' system can be used to review vendor courses to preserve licenses!

Summary: Successful Searching Can Result in a Great Catch!